

Democratic Services

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Date: 16 May 2012

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To: All Members of the Regulatory (Access) Committee

Councillor Nicholas Coombes
Councillor Douglas Deacon
Councillor Jeremy Sparks
Councillor Tim Warren
Councillor Peter Edwards

Chief Executive and other appropriate officers
Press and Public

Dear Member

Regulatory (Access) Committee: Wednesday, 30th May, 2012

You are invited to attend a meeting of the **Regulatory (Access) Committee**, to be held on **Wednesday, 30th May, 2012 at 6.00 pm** in the **Council Chamber - Keynsham Town Hall**.

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
for Chief Executive

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

1. **Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).
2. **Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays notice must be received in Democratic Services by 4.30pm the previous Friday)

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must be received in Democratic Services by 4.30pm the previous Friday). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Jack Latkovic as above.

3. **Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

4. **Attendance Register:** Members should sign the Register which will be circulated at the meeting.
5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.
6. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Regulatory (Access) Committee - Wednesday, 30th May, 2012

at 6.00 pm in the Council Chamber - Keynsham Town Hall

A G E N D A

1. EMERGENCY EVACUATION PROCEDURE

The Chairman will draw attention to the emergency evacuation procedure as set out under Note 6.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

3. DECLARATIONS OF INTEREST UNDER THE LOCAL GOVERNMENT ACT 1972

Members who have an interest to declare are asked to state:

(a) The Item No in which they have an interest,

(b) The nature of the interest, and

(c) Whether the interest is personal or personal and prejudicial.

Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIRMAN

5. ITEMS FROM THE PUBLIC - TO RECEIVE DEPUTATIONS, STATEMENTS, PETITIONS OR QUESTIONS

At the time of publication, no items had been submitted

6. ITEMS FROM COUNCILLORS AND CO-OPTED MEMBERS

To deal with any petitions or questions from Councillors and where appropriate co-opted members.

7. MINUTES OF PREVIOUS MEETING 29/11/2011 (Pages 5 - 8)

To confirm the minutes of the above meeting as a correct record.

8. PRINCIPLES OF OPERATION FOR THE REGULATORY (ACCESS) COMMITTEE - COMMITTEE PROCEDURES (Pages 9 - 14)

This report sets out the need for a revised document that will provide guidance to

committee members, officers and members of the public on how the Regulatory (Access) Committee ("the Committee") will consider matters relating to Definitive Map Modification Orders ("DMMOs"), Public Path Orders ("PPOs"), and Commons Registration (including Town and Village Greens ("TVG")).

The Regulatory (Access) Committee is asked to agree that the document attached is adopted as the Principles of Operation for the Regulatory (Access) Committee.

9. MANOR FARM DEFINITIVE MAP MODIFICATION ORDER APPLICATION (Pages 15 - 142)

Bath and North East Somerset Council, in its capacity as the surveying authority, ("the Authority") is required to determine an application for a Definitive Map Modification Order ("DMMO") to modify the Definitive Map and Statement ("the DM&S") to delete public bridleway CL15/11, at Manor Farm, Norton Malreward ("the Application").

The Regulatory (Access) Committee is recommended to resolve in relation to the Application that a DMMO is not made to delete public bridleway CL15/11 from the DM&S.

10. UPDATE OF DEFINITIVE MAP ORDER AND PUBLIC PATH ORDER WORK (Pages 143 - 146)

This report is provided to update Members on the present position regarding Definitive Map Order and Public Path Order work – excluding work on the Bath Definitive Map Project.

The Committee is asked to note the current workload and content regarding claims/applications to modify the Definitive Map & Statement, and to create, divert or extinguish public paths.

The Committee Administrator for this meeting is Jack Latkovic who can be contacted on 01225 394452.